



## Bathurst High Campus P&C Association



### Minutes of the General Meeting held Wednesday 7<sup>th</sup> May 2014

**Attendance:** Anne Morrison, Trevor Liu, Kathy Howard, Jenny Arthur, Gillian McNarey, Wendy Inwood, Mandy Irwin, Johan Browett, Darlene Macri, Craig Petersen, James Meares, Michael Smith, Jenny Stirling, Lyndall Ross and Melanie Baines (minutes)

**Apologies:** Geoff Hastings, Gaye Dunshea, Yulonda Phillips, Sandra Hamer, Carol Neary, Sarah Veilande, Sandra McMahon, Robyn Jonassen, Vicki Osborne, Linda Ralls, Margaret Sewell, Sarah-Jane Beuzeville, Beverley Nancarrow and Leanne Jones

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**Meeting Opened:** 7.30pm

**Acceptance of the April 2014 Minutes:**

The April 2014 Minutes were accepted as a true and accurate record.

Apologies for not having College Principals April report attached.

Moved: Wendy Inwood    Seconded: Jenny Arthur    Carried unanimously

**Business Arising:**

- Student Diary on Millennium This is an ongoing project. Kathy Howard is developing an online booking system for the upcoming Year 11/12 Parent /Teacher Interviews. After discussion & demonstration several ideas including save and print options for both parents & teachers were suggested. Further feedback was encouraged to assist in the ongoing development of this facility.
- School App. Discussion held over
- Bring Your Own Device (BYOD) policy development is ongoing.
- Canteen Menu and overview has been put up on the website but currently it is in the news section. Further discussion with Judy Gorman was suggested so it can be placed in a section similar to the Uniform Shop.
- P&C Spending priorities will be discussed in the Campus Principals Report.
- SMS messaging for Senior Classes continues. Some glitches are expected as it is still in the development phase.

**Correspondence**

- **In:**
  - School Student Insurance promotional material. This has been discussed previously and any parents interested need to make inquiries themselves.
  - Eisteddfod Society requesting sponsorship for a section in this years eisteddfod. The P&C usually donates \$100 and it was unanimously agreed, by the meeting to do the same again in 2014. It was also agreed to nominate to sponsor the Primary School Concert section.
- **Out:**
  - Nil But Trevor will endeavour to send letters to our nominated Patrons.

**Presidents Report:**

- Still getting his head around the issues
- Trevor has set up the BHC goggle account as a way of facilitating parent and P&C communication. It will be promoted on the school website & newsletter. The committee will have access to the account and personal email addresses will be protected by sending blind email in order to minimise spam issues.

**Treasurers Report:**

- As presented by Wendy Inwood:

Our current available bank balances are \$3775 in our working account and \$10449 in our interest bearing account. Jasmyn continues to do a great job with the chocolates. I received an invoice today and there will be a deposit tomorrow so I'll leave the report on our profit until the next meeting.

**Principals Report:**

- **Gymnasium:** Still working for 3<sup>rd</sup> June handover. Senior Executive tour this morning – we are all very impressed and excited. Very happy with the trees in the box seats. (Jenny Stirling has photos of our tour).
  - a) I have a Gym Construction Meeting on the 22<sup>nd</sup> May.
  - b) We need to purchase a large screen and projector and will be calling for advice on this.
  - c) Inclusions to be considered are extra tree guards and extra trees.
  - d) The score-board has been ordered and is here. Cost of this has been covered.
  - e) Possible assistance for framing and display cabinet for the foyer
- Yr6 Into 7 information night last night – went well.
- Fantastic Animal Nursery including the Ag Farm display with brook trout live.
- Publication of ad for English Teacher this Thursday.
- Youth Worker – Lucy Spora is returning.
- Millennium On-Line Parent Teacher booking system (to be demonstrated by Kathy Howard)
- NAPLAN next week
- ANZAC ceremony first day back
- Pat Ford will be relieving as DP Middle School second half of the term.

**Accounts**

Uniform shop Commission paid until February 2014    \$6908.14  
Canteen Rent paid to 04/04/2014    \$47203.89

**Denison College Principals Report:**

**College Staff**

With Mr Browning's departure for at Mudgee HS, Catherine Reid joins the college staff as Head Teacher Senior Studies (Relieving) at Bathurst HC for the remainder of 2014. We will seek to find a permanent replacement during second semester.

**Combined School Development Day**

Staff from both campuses met at Kelso High on day one this term to undertake some intensive training as part of our combined focus on improving literacy results across the college.

The focus for professional learning on this day was on improving writing and staff were supported through the expertise of Lyndall Harrison, a highly-regarded literacy specialist, who has worked extensively with primary and secondary schools throughout western NSW.

#### **Senior Assessments**

Year 12 mid-course examinations were completed during the last weeks of Term 1. Year 11 students are currently preparing for the mid-course assessment cycle which is scheduled for Week 3.

It is critical that all students are fully prepared for the ongoing assessment items throughout their senior years, and that they work closely with their class teachers and Year Advisors as well as the Head Teachers Senior Studies (Mrs Murphy and Ms Reid), particularly in the event of illness or misadventure.

#### **Year 6 Information Nights**

Parents and Year 6 students from our partner schools attended information sessions at both campuses on the evening of Wednesday 6<sup>th</sup> May. These evenings are part of the extensive transition process across the college to ensure that the move from Year 6 to 7 is as smooth as possible. Families enjoyed very informative presentations from teaching staff and program coordinators before taking a tour of the campuses.

Students will continue to participate in the iLearm and iexplore programs at Kelso and Bathurst High Campuses throughout the year before a final Welcome Year 7 2015 night in November and the official Year 6 Orientation Day in early December.

Families seeking additional information should contact their designated secondary campus. Ms Townend (Kelso HC) and Ms Burt (Bathurst HC) can also provide additional assistance.

#### **Fundraising:**

- Has been reported in Treasurers report

#### **General Business:**

- No Items on agenda

#### **Business Without Notice:**

- An attendee from the Information evening gave some valuable feedback regarding facilitating & enhancing parent ,student & school information.
- Queries regarding Elective Metal work classes & School farm
- School farm open day proposal & coats for show
- Suggestion to include assessment weighting to assessment schedule in Millennium

Meeting closed: 8.48 pm

**Next Meeting: Wednesday 4<sup>th</sup> June 2014 at 7.30pm**

#### **Foreshadowed items for the next meeting:**

Potentially a tour of gym before meeting commences this is to be confirmed  
Give thought to a suitable place to relocate the schools Anzac memorial