



Bathurst High Campus P&C Association



### **Minutes of the General Meeting held Wednesday 6<sup>th</sup> May 2015**

**Attendance:** Gillian McNarey, Vicki Osborne, John Browett, Cassandra Jones, James Meares, Chris English, Geoff Hastings, Trevor Liu, Kathy Howard, Mandy Irwin, Yulonda Phillips, Jenny Arthur, Sandra Hamer, Sandra McMahon, Megan Bond, Linda Ralls, Leanne Jones, Michael Smith, Jenny Stirling and Melanie Baines(minutes)

**Apologies:** Craig Petersen, Kylie Shead, Lyndall Ross, Carol Neary Stephanie Scott, Sarah Veilande, Merryl David and Penny Packham .

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**Meeting Opened:** 7:30pm

#### **Acceptance of the April 2015 Minutes:**

The April 2015 Minutes were accepted as a true and accurate record.

Moved: Mandy Irwin    Seconded: Gillian McNarey    Carried unanimously

#### **Business Arising**

- BYOD is addressed in Principals Report
- Canteen Splash Back was installed during the holidays , photo was circulated.
- School Plan has been posted on the website as well as on the newsletter and Parents have been invited to comment.

#### **Correspondence**

- **In:**
  - School Global Funding notification
  - Invitation from the Eisteddfod Society to donate
  - Canteen Seminar Invitation
  - Telstra debt recovery from last canteen tender managers (no liability for school or current canteen management)
- **Out:**
  - Nil.

#### **Presidents Report:**

- Japanese Trip was very well organised and successful. It was a great opportunity to gain insight into the running of Japanese junior & senior high schools. The most obvious difference was no Wi-fi in the schools nor use of interactive whiteboards or projectors. There was also useful exchange of ideas regarding technology e.g. Google Classroom.

- Have been involved in two Interview panels and am happy to announce the appointment of Head Teacher Administration Joanne Cormack who will take up her position at the start of 2016 and HSIE teacher Luke Gilmer now has a permanent position.

**Treasurers Report**

<b>Bathurst High Campus- Denison College P&amp;C</b>				
<b>1st March - 30th April 2015</b>				
<b>Westpac Account</b>				
<b>Opening Book Balance from 28/2/2015</b>				<b>\$5,584.18</b>
<b>Income</b>				
	<b>Date</b>	<b>Details</b>	<b>Category</b>	<b>Amount</b>
	5/03/15	AGM subs	Other	\$22.00
	11/03/15	Chocolates	Cadbury fundraising	\$467.00
	31/03/15	Interest	Interest	\$3.39
	21/04/15	Chocolates	Cadbury fundraising	\$380.00
			<b>Subtotal</b>	<b>\$872.39</b>
<b>Expenses</b>				
<b>Chq. No.</b>	<b>Date</b>	<b>Details</b>	<b>Category</b>	<b>Amount</b>
200051	13/03/15	Cadbury Chocolates (Mondelez)	Cadbury fundraising	\$506.56
			<b>Subtotal</b>	<b>\$506.56</b>
			<b>Book Balance</b>	<b>\$5,950.01</b>
<b>Bank Statement Reconciliation</b>				
<b>Balance as per Bank Statement at 30/4/2015</b>				<b>\$5,950.01</b>
<b>Plus Outstanding Deposits</b>				<b>\$0.00</b>
<b>Less un-presented cheques</b>				<b>\$0.00</b>
<b>As per Book Balance</b>				<b>\$5,950.01</b>
<b>ING Account to 31st March 2015</b>				
<b>Opening Book Balance from 28/2/2015</b>				<b>\$10,689.82</b>
<b>Income</b>				
	<b>Date</b>	<b>Details</b>	<b>Category</b>	<b>Amount</b>
	31/03/15	Interest	Interest	\$22.70

Expenses			
No.	Date	Details	Category
			<b>Balance</b>
			<b>\$10,712.52</b>

### Principal's Report

1. Calendar – Year 11 Exam Periods. NAPLAN tests. Yr 11/12 Parent teacher evening and bookings now open.
2. Explore program and the way we run it with partner schools. Lots of misinformation is being given out re this. The college policy is all students go with their primary schools to their partner high schools term 1 and 2. Term 3 and 4 they go to the school of their destination for secondary school. There is not the same sense of geographical boundaries from primary to high school. In secondary school we have partner school boundaries and then EOIs for consideration if you wish to go to a non partner campus. Reasons for doing this – siblings, geographical locations, special programs and other.
3. Bathurst Bicentennial Activities – Peoplescape, Illumination Festival, Flag Raising, Wiradjuri Camp. Bathurst High was well represented at Peoplescape and the organising teacher and one of our selections were chosen to speak. Illumination festival – we are doing lanterns. Our mail students helped elders to build the Wiradjuri displays associated with the bicentennial.
4. Raise Program and Mentoring. Aspire and SWAS all mentoring and alternative curriculum programs are all running as is hYlite program for students seeking mentoring and connections at Headspace. Latter through our Youth Worker.
5. Water – utilising our stored water. Discussion re the connection of tanks to oval pumping system. Quote obtained and decision needed soon.
6. Dell Projector installation – down to 3 classrooms without fixed interactive projectors
7. Looming Liability of curtains in the Performing Arts Theatre. The curtains are very old and falling apart.
8. Autism class for Support Faculty. We have a significant build up of need for a placement in our support autism class. It depends on parent choice but we could have as many as
9. Grant for development of Oasis
10. Progress on BYOD – new machines added – advice to be updated on website soon. We have added iPad mini to the documentation. The uses of the Google Classroom is taking hold more quickly than I thought. T
11. Submission for disabled access. A plan for disabled access is available and presented to the P&C for consideration.
12. The full school strategic plan is now available on our website. At the next meeting I would like to present the benchmarks that we are expected to meet as we proceed with the plan.
13. The PDF or Performance Development Framework has been presented to staff and will replace the Teacher Assessment Review. We are starting this process straight away. The stages are basically.
  - (a) Goalsetting meeting with supervisor to identify goals and evidence teacher is going to produce against those goals
  - (b) Collection of evidence including at least two lesson observations with peers.
  - (c) Self assessment review re progress towards goals
  - (d) Annual review with supervisor.

A sample of the teacher document is tabled and the full documentation is available from DEC or upon request to the school.

14. Staff changes – our Head Teacher Administration for 2016 is Joanne Cormack from Orange High ( subject to appeal). Our new permanent HSIE teacher is Luke Gillmer ( subject to appeal). Our new permanent science teacher is Jeanine Lawler.

## **College Principal's Report, May**

### **College Development Day Term 2**

After a great Easter break, staff returned to school on 20<sup>th</sup> April for a combined College professional learning activity with all teaching staff participating in technology training at the Kelso High Campus. The focus was on supporting teachers to further develop their understanding of Google Apps and Microsoft Office 365 and tools including Nearpod, Quizlet and ThingLink which can be used to increase student engagement and participation in class.

### **HSC Seminars**

We will be hosting the annual Central West HSC Enrichment Seminars at CSU on Tuesday 16 June. All of the major HSC courses will be covered. A highlight of the day will be workshops on *The Tempest* run by Bell Shakespeare. We are also expecting a range of outstanding guest presenters and experienced HSC markers to be delivering sessions. It is expected that all Year 12 students will attend this event.

### **Year 7 2016**

It was a pleasure to attend the Year 7 2016 Information Nights which were held at both campuses on Tuesday 5<sup>th</sup> May. Parents and Year 6 students were introduced to campus staff and had the opportunity to inspect the fabulous facilities that will be available to them when they start Year 7 next year.

*Explore* and *iLearn*, our Year 6 Transition programs, which started last term, continue with students from our partner schools getting the opportunity to participate in activities at the secondary campuses.

Families seeking additional information should contact their local secondary campus. Ms Townend (Kelso HC) and Ms Burt (Bathurst HC) can also provide additional assistance.

### **Kids Teaching Kids**

Miss Townend and Miss Burt have started work with students from both campuses on this wonderful initiative as part of the College's enrichment strategy. This project, which you may have seen advertised on television recently, focuses on sustainability as a project and giving students the knowledge and confidence to teach their peers. After some preparatory work, our students will be visiting local primary schools to deliver lessons to their younger peers.

### **Senior Assessments**

Year 12 mid-course examinations were completed during the last weeks of Term 1. Year 11 students are currently preparing for the mid-course assessment cycle which is coming up shortly.

It is critical that all students are fully prepared for the ongoing assessment items throughout their senior years, and that they work closely with their class teachers, Year Advisors, Deputy Principals as

well as the Head Teachers Senior Studies (Mrs Murphy and Mrs Chapman). In the event of illness or misadventure, or for any other reason that a student might need to apply for an extension, there are clear processes that need to be followed. Information on this is available in the HSC Assessment Book for each campus.

### **CSU Future Moves and Your Tutor**

CSU Future Moves are piloting the [YourTutor](#) online tutoring service in 9 selected partner schools across the Central West and Port Macquarie regions in 2015. Due to the strong working relationship between Charles Sturt University and Denison College we have been invited to participate as part of this pilot.

CSU staff, Ben Morris and Allison Charters, introduced the program to students at Kelso High on Tuesday 5<sup>th</sup> May and will be visiting Bathurst High on Tuesday 12<sup>th</sup> May to kick off the initiative.

[YourTutor](#) is an online tutoring service operating 3pm-10pm Sunday to Friday. Your Tutor includes access to Maths, English, Physics, Biology, Chemistry, plus assignment research for all subjects, writing and grammar, and high school and university study skills. More information is available on the Your Tutor website [www.yourtutor.com.au](http://www.yourtutor.com.au). This service will be provided free of charge to our students by Future Moves.

### **Future Directions Night – Claim the Date**

Future Directions is the process that we use across the college to support students in planning for the transition from Year 10 to future study or work. In addition to having the Year 11 2016 Subject Selection Procedures outlined, parents and students will have the opportunity to talk to teachers from both campuses about the wide variety of courses available for study.

There will also be the opportunity to meet representatives from a range of other employment and training organisations including Charles Sturt University, TAFE, VERTO and Skillset. This is a must for all students and parents who are considering enrolment in either campus in Year 11 2016.

This year's function will be held at BMEC from 6:00pm on Wednesday 23<sup>rd</sup> July (Term 3 Week 2).

Craig Petersen  
College Principal

### **General Business:**

- Year 12 Graduation date is Friday November 13 and this date has been put onto school calendar. A Graduation committee will be convened soon. The P&C representative for this committee is Jenny Arthur who has previous experience and a son in year 12.
- Incidents on Millennium were explained by Geoff. They are framed around Positive Behaviour for Learning principles: safety, respect and learning. Teachers can quickly note incidents. These are monitored and parents are notified as and when necessary. Parents with any queries can contact the office for fuller explanation. Year Advisors are also useful firstline contacts. Emails marked to their attention will be forwarded from the office.

**Business Without Notice:**

Query regarding any guidelines for approved referencing styles for assignments. This includes ways to reference websites. Geoff will report back next meeting.

**Meeting Closed at 9:20pm**

**Next Meeting: Wednesday 3<sup>rd</sup> June 2015 at 7.30pm**