

**Bathurst High Campus P&C Association**



### **Minutes of the General Meeting held Wednesday 6th September 2017**

**Attendance:** Christine Porter, Trevor Liu, Sandra Hamer, Linda Ralls, James Meares, Ken Barwick, Carol Neary, Cathy Zammit, Dee Writer, Nic Williams, Sarah Grimes, Debbie Barwick, Michael Smith, and Melanie Baines (minutes)

**Apologies:** John Browett, Cassandra Jones, Penny Packham, Gaye Dunshae, Kathy Howard, and Craig Petersen.

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**Meeting Opened:** 7:30pm

#### **Acceptance of the August 2017 Minutes:**

Moved: Linda Ralls, Seconded; Trevor Liu, Carried Unanimously.

#### **Business Arising**

- BYOD: Recent Professional learning for staff was based around forward planning for all aspects of BYOD. The lockers are being taken up by students and currently around a third are contracted. Only one negative incident reported and this has been sorted.
- School Media Management team: Now have Burr 2016 undergoing final editing. Still hoping for some of the new school banners to be delivered in time for end of year functions for Year 12. People from the DET Communication and Promotion team have been advising our Media team and will also be organising focus groups with BHC and KHC parents. Their recommendation is to get the school Facebook page down to 3 administrators and only one post per day from the Principal. The repetition that occurs between the various media releases is aimed to reinforce a quality and consistent message to the audience.
- VIVO Program continues to grow with opportunities for students to hire lockers and purchase discounted tickets to School Spectacular later this year. This year in School Spectacular we have 3 featured performers as well as a dance ensemble.
- School Uniform Review see Principals report.
- The School Chaplaincy: No decision made regarding the offer of the Young Life Group of a breakfast at school program.
- Year 12 Support: Maths resources will be distributed to students tomorrow. There will also be classes running during the school holidays. In addition, a letter explaining the scaling processes for ATAR's and other HSC information will also be distributed and a second one with the arrangements for end Year 12 celebrations.
- After a stocktake of furniture in HSIE classrooms, Rocky is liaising with the Assets people to get the required furniture.
- Memorial Plaques on various walls around the school are being researched. People connected with them will be contacted either by phone or invited to meet with Ken to discuss option for updating.

### **Correspondence**

- IN: NSW P&C Federation- 2018 Conference-2 Delegates. Volunteer of the Year Nominations. SRE and See Media Release - NAPLAN Online Media Release. P&C Funded Works-AMU Media Release.
- **Out:** Nil

### **Presidents Report:**

- Attended the 10 Year Denison College Celebration, which was a great event. Spoke with Wendy Hastings who gave a personal insight into the establishment of Denison College. Congratulations to all involved in putting on the evening.
- Trevor also attended the Year 12 University Information evening and found it helpful. Kelso students also attended the evening.
- Trevor noted the Advocate reporting of the break in at the school. Ken spoke to the issue. The first incident was vandalising in the Administration Office. These occurrences are rare now due to the installation of the perimeter fences but further investigation of the alarm activation system is ongoing. The second incident was a theft from a staffroom and the Police are involved. The school Work Health and Safety documents have been reassessed in light of the incident. So after 10 am all gates around the school other than those at Circular drive will be closed. This will channel all visitors to the school to the administration office. All teachers have E keys so they can open the gates if required. At the meeting ways to easily identify visitors within the school were discussed and some of these ideas will be explored further by Ken.

### **Treasurers Report:**

See below

Some query regarding the value of P&C Affiliation/Insurance because we do not have fund raising events run by the P&C. Michael will look up the relevant documents and Ken offered to get advice from the Departments Legal Team.

Michael also proposed setting up an online account paying facility in order to streamline the process. There was general agreement to this proposal so he will report options to the next meeting.

**Treasurer’s Report:**

## Bathurst High Campus- Denison College P&C

24th July - 4th September 2017

**Westpac Account**

Opening Book Balance from 24/07/2017 \$4,494.53

**Income**

Date	Details	Category	Amount
8/08/17	Mondelez Chocolates	Cadbury Chocolates	\$325.00
31/08/17	Interest Paid	Interest	\$0.61
<b>Subtotal</b>			<b>\$325.61</b>

**Expenses**

Chq. No.	Date	Details	Category	Amount
200079	28/07/17	Mondelez Chocolates	Cadbury Chocolates	\$565.36
200080	22/08/17	Mondelez Chocolates	Cadbury Chocolates	\$750.35
<b>Subtotal</b>				<b>\$1,315.71</b>
<b>Book Balance</b>				<b>\$3,504.43</b>

**Bank Statement Reconciliation**

Balance as per Bank Statement at 04-08-2017 **\$3,504.43**

Plus Outstanding Deposits

Less un-presented cheques

**As per Book Balance** \$3,504.43

**ING Account to 4th August 2017**

Opening Book Balance from 24/07/2017 \$11,198.35

**Income**



Date	Details	Category	Amount
31/07/17	Interest Paid	Interest	\$14.27
31/08/17	Interest Paid	Interest	\$14.28

**Expenses**

Chq No.	Date	Details	Category	Amount
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**Balance** **\$11,226.90**

**Principals report**

	<p><b>Bathurst High Campus – Denison College</b>  <b>P&amp;C Meeting Wednesday 6<sup>th</sup> September 2017</b>  <b>Principal’s Report</b></p>	
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**School Building Works**

Throughout the past few weeks the Asset Management Unit have been finalising the plans to upgrade one of our science labs. We have also managed to secure a new photography-developing unit from another school for a donation and this is now installed. The first of now possibly three demountable classrooms has been installed on the school oval joining the other four existing demountable. In the next few weeks, we will hear the result of our application to host a seventh support class (AU) in 2018.



**Staffing Changes and Update**

Each meeting I will provide updated information about vacant and relieving staff positions at Bathurst High Campus and at what stage we are in filling any vacancies. These are the following positions our school are working through –

- Congratulations to Belinda Orpwood who accepted a permanent teaching position at Bathurst High Campus as an Information Technology – Foundation teacher following a merit selection process. It has been a long wait this year while staffing services sorted out the position and offered it. I am sure that all staff and the wider school community join with me in welcoming Belinda to our permanent teaching staff.
- After no expressions of interest process across Denison College for the four vacant positions at Bathurst High Campus. These positions and codes will now added to OMSEE and the department will commence their staffing process.



✓ <b>HSIE Teacher</b>	Approved	HIA, GEO, HIS	Willing to Teach	HIM
✓ <b>Mathematics Teacher</b>	Approved	MTH, MSH		
✓ <b>Visual Arts Teacher</b>	Approved	ART	Willing to Teach	PHO, VDN
✓ <b>Dance Teacher</b>	Approved	DNC	Willing to Teach	DRA

**Anticipated Student Enrolments 2018**

<b>Total School Enrolment (7-12)</b>	<b>1109.0</b>
<b>Adjusted School Enrolment (7-12)</b>	<b>1092.0</b>
<b>FULL-TIME SECONDARY STUDENTS IN REGULAR CLASSES</b>	
<b>Year</b>	<b>Total</b>
Y7	225
Y8	210
Y9	175
Y10	155
Subtotal (7-10)	765
Y11	151
Y12	130
Y11 P/T Students FTE	0.0
Y12 P/T Students FTE	0.0
Subtotal (11-12)	281.0
<b>Total 7-12</b>	<b>1046.0</b>
Adjusted subtotal (11-12)	264.0
<b>Adjusted Total 7-12</b>	<b>1029.0</b>

On Wednesday 2<sup>nd</sup> August 2017, our 2018 Anticipated Enrolment numbers were submitted on OMSEE. These numbers are critical as they form the basis of the calculation of anticipated teacher entitlements and staffing for the 2018 school year. Separate advice will be provided during Term 1 2018 relating to school administrative and support staff. Our anticipated 2018 teacher entitlements were published on OMSEE on Wednesday 16<sup>th</sup> August 2017, totalling 81.361 staff that will allow us to make some curriculum decisions about the number of courses and classes we will be able to run next year. At a recent curriculum meeting elective courses and the proposed senior lines were discuss based on student choice. The student numbers entered have been adjusted based on historical data so we do not over commit our school curriculum. Experienced staff at BHC estimate our student numbers will fall between 1109 and 1179 students in 2018. Bathurst High Campus continues to grow at a rapid rate. Currently in 2017, our shared courses with Kelso High Campus run across four days of the week. At

the recent college management senior line meeting for 2018, there was a suggestion to run the two-shared lines across two days. Both campuses agreed there were many advantages in reducing the number of days when shared courses occurred. Throughout the next couple of weeks, we will looking at the impact this would have on the timetables at each campus.

### Bathurst High Campus – Media Team

To the right is just a sample of ideas the media team have been working on as we look to create around 20 school banners to promote our school across the community and at events. The schools media team will play a huge role in the overall promotion of Bathurst High Campus and Denison College. The team currently consists of Patty Sinclair, Judy Gorman, Luisa Simeonidis, Belinda Orpwood, Andrew Smith, Anastasia Freeman, Aleeah Maffesoni and Ken Barwick. This team will play a significant role in the new school plan Strategic Direction 2 – Collaboration and Engagement. This team will look after the Bathurst High Burr, School Website, School Sign, Facebook, School Newsletter, Newspaper articles, school promotions events and many other student recognition programs.



### Decade of Denison Celebration

Congratulations to the staff and students involved in the ‘Decade of Denison’ celebration held at Kelso High Campus on Friday 4<sup>th</sup> August 2017. After many months of planning, student rehearsals and several after school meetings, it all came together to present an outstanding series of student performances while being served delicious treats prepared by our students. Thank you to all the staff at Bathurst High Campus who have been involved in the organisation, student performances and for attending on the night. We all should be very proud of our students, staff and school community who form Denison College. The displays, speeches and performances all added to the quality of what we have to offer our students. Again, another outstanding promotion for Bathurst High Campus and Denison College – Well done to all involved!



### Learmonth Park Interpretive Sign

Ronald J Learmonth was a highly respected teacher at both Bathurst High (1943-1963) and Epping Boys High (1963-1965). Learmonth Park in Bathurst named in his memory. On Sunday 20 August 2017, an interpretive sign was unveiled at 10.00am. Ron’s son Rob and daughter Margaret, along with grandchildren and other family also attended this significant occasion. Many former students and teacher colleagues shared memories at the Bathurst RSL club after the short ceremony and unveiling at Learmonth Park. Former Bathurst High School Deputy Principal – Mr John Paine spent many hours in our archive room collecting vital information, photos, newspaper clippings and Bathurst High School Burr document to provide an outstanding display at the



Bathurst RSL. Mr Paine also produced a fitting nine-minute visual tribute to the great Bathurst High School Teacher. Congratulations to Mr Graeme Hanger for a fantastic Bathurst Regional Council initiative. Well done to all involved!

**School Captains 2018**

Congratulations to all candidates who nominated for school captain in 2018. Our hopeful candidates addressed a special assembly to present their case to both students and staff about why they would make an outstanding school captain. Staff were impressed with the quality of the speeches presented by the excited and nervous Year 11 students who nominated. I would like to congratulate all the candidates for their effort and commitment throughout the process of selecting school captains. All candidates were outstanding and after an extremely close vote this year, I can now announce the captains for 2018. Thank you to all staff who have supported the process and to those involved in running the lunchtime votes and counting.



Captains – Niamh McAdam, Aidan McBurney. Vice-Captains – Maddy Masters, Leah Barber, Damian Mays, Jake Jones

**Bathurst High Campus combined Exhibition 2017**

Congratulations to the students and staff involved in the BHC Combined Exhibition of HSC Major Works last Thursday evening in the Performing Arts Foyer. Many students and the parents attended to view the outstanding works produced throughout the year. I would like to acknowledge the amazing effort and support provided by the teachers of the Visual Arts, Industrial Technology Timber and Multi-Media who assisted the Year 12 students as they prepared the exhibition and completed their projects. Bernie Wood and Joe Hardy addressed the large crowd to pay tribute to the students and their efforts this year. Well done to all involved in this outstanding exhibition.





**Canteen and Uniform Shop Income**

Reports tabled –

- ✓ Canteen Account – \$ 21441.83
- ✓ Uniform Shop – \$ 7029.43

**Other Discussion Points**

- Year 12 Information
- [www.mathspace.co/westpac/educator/](http://www.mathspace.co/westpac/educator/)
- Uniform consistency

Ken Barwick – Principal Bathurst High Campus  
Denison College of Secondary Education  
Mobile: 0437 843 717



### **Discussion from principal's report**

Ken recommended parents encourage their students to make use of the mathspace website. A free resource similar to the one previously sponsored by Macdonalds.

The school has already been highly successful at the Bathurst Eisteddfod including several combined college ensembles.

Parent representatives are required for two panels – Christine Porter volunteered to do the HSIE panel and Trevor Liu volunteered for the Maths panel.

Creating consistency in the School Uniform is an ongoing mission for Ken. He has been meeting with representatives from the uniform shop. School Astley Cup hoodies will be carried as a stock item in future and the Senior jumpers are selling well but not the trackpants. He will investigate having stock of Canterbury trackpants which appear to be better suited to Bathurst winters. He displayed a weatherproof jacket, which would retail for approximately \$68 and received unanimous approval to include it as part of the uniform. He reiterated that he will assist students as part of ensuring equity. They only need to speak to him about it. Parents queried the options for some form of clothing pool. Currently this happens on an informal basis but could be formalised.

School electives for Year 9 and Year 10 were done across the college this year and has proved a much quicker process. Ken is looking forward to utilising the College staff skills to facilitate collaboration between campuses and improve consistency for students across campuses, as well as streamline many of the school/campus processes.

### **Denison College Principal's Report**

#### **College Principal's Report September, 2017**

##### **Decade of Denison**

What a fantastic night we had celebrating the first decade of Denison College on 4<sup>th</sup> August! The Kelso High Campus Hall was packed and guests enjoyed performances from Cirkus Surreal, and Swing Factor, along with the combined Denison College Concert Band and Dance Troupe.

Catering was prepared by the Hospitality classes from both campuses and served by members of the student leadership teams.

Past students and staff members, including Nick Williams (Kelso HS Captain 2006), Jim Browning (College Project Officer and Head Teacher at both campuses) and Kathleen Compton (foundation College Principal) gave insights into the establishment of the college and commemorative plaques and trees were presented to the campus principals as a memento of the occasion. Read the article in the *Western Advocate* here

<http://www.westernadvocate.com.au/story/4900456/branching-out-to-remember-college-anniversary/?cs=115>



### **Future Directions**

This annual event for our Year 10 students and parents is now all but over. The selections and interviews have been completed and we are now in the process of finalising our subjects for Year 11 2018. We will be running over 40 courses across the college and 26 of these will be running on our shared lines.

Sometimes a school cannot run courses that students might be very interested in because there are not enough students to form a class or because the school doesn't have a qualified teacher. Our shared lines allow the campuses to run courses that would otherwise not be able to run and give students greater choice and a greater chance of getting the subjects that are high priority for them.

This year, for the first time, we asked all Year 10 students at both campuses to complete their subject choices online using *webchoices*. This enabled us to consider the preferences for every student as part of the entire college. This resulted in a more streamlined operation and has reduced the number of issues in giving students their preferences.

Where some students did encounter some difficulties with subject choice, the parent interviews that we held in Week 5 were invaluable in finding the best solution.

I would like to thank the many parents who made the time available to come into the campus and meet with staff. Your contribution has made our work much easier, and has helped us to get the best result for your children.

### **Eisteddfod Success**

Following the success of the *Decade of Denison* celebrations earlier this term, it was great to see the Denison College Concert Band and Dance Troupe do so well in the recent Bathurst Eisteddfod. The College Concert Band won first place in the Secondary Schools Concert Band section. The College Dance Ensemble came third in the Secondary Schools dance groups section in both Orange and Bathurst Eisteddfods.

The Year 11 shared class in Dance taught at Kelso HC (has 5 Bathurst HC students in it) came first in the Orange Eisteddfod. Kelso HC groups took out second and also gained two Highly Commended. The Bathurst High Senior Ensemble was first in the Bathurst Eisteddfod, the Kelso High Company was second, and Bathurst High juniors were Highly Commended.

Well done to all!

Craig Petersen  
College Principal

### **General Business:**

- The Careers night for Year 12 was acknowledged as a successful event. Parents commented that having Bathurst as well as Kelso students and parents attend was a positive development. Ken agreed and reiterated how this evening will become more a College rather than Campus event in future.

- The Hasting Scholarship was discussed. It was agreed that the process for selection, panel representatives and feedback systems are all still evolving. Ken will investigate further.

**Business Without Notice:**

- Nil

**Meeting Closed at 9:20pm . Next meeting: Wednesday 7<sup>th</sup> November 2017 at 7.30pm**