



Denison College

Bathurst High Campus P&C Association



## Minutes of the General Meeting held 2<sup>nd</sup> April 2014

**Attendance:** Anne Morrison, Trevor Liu, Kathy Howard, Jenny Arthur, Gillian McNarey, Wendy Inwood, Mandy Irwin, Johan Browett, Yulonda Phillips, Craig Petersen, Vickee Osborne, Sandra McMahon, Sally Fearnley, Geoff Hastings, Merrye David, Des Crawford, Margaret Sewell, Lisa Roffe and Melanie Baines (minutes)

**Apologies:** Deb Walther, Darlene Macri, Sandra Hamer, Carol Neary, Sarah Veilande, Lyndall Ross, Robyn Jonassen, Linda Ralls, and Leanne Jones

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**Special Business:** Des Crawford gave an overview of the Careers Programme for Year 10,11 &12  
Year 10 have fortnightly lessons . Students are guided through an exploration of future careers and they may organise work experience placements in term4. This is however not compulsory.  
Year 11 & 12 Builds on year 10 work with Work expo days, Uni open days Transition interviews Yr 11 into 12 to monitor & track progress.  
In year 12 ongoing information for students & parents regarding UAC & early entrance options etc  
Des was also able to present some outcomes from his programme  
40% of yr10 participated work experience placement  
37% of yr12 had accepted offer through UAC This is above the state average.  
8% of yr12 have apprenticeships/traineeships confirmed but this was tracking between 30 & 40%  
6 new school based apprenticeships commenced 2014 and 2 continuing for students now in year 12.

**Meeting Opened:** 7.30pm

**Acceptance of the April 2014 Minutes:**

The February 2014 Minutes were accepted as a true and accurate record.

Moved: Wendy Inwood    Seconded: Yolanda Phillips    Carried unanimously

**Business Arising:**

- Student Diary on Millennium This is an ongoing project and currently parents do not have access. KReid ,(teacher) is developing the project. She will be providing professional development for teachers to increase utilisation and to promote the cultural change necessary to maximise its potential.
- School App. Usage is very high for absentee notes but SMS is being utilised more for messages.
- Bring Your Own Device (BYOD). Information on BYOD has recently been in newsletter and on the website but it is still in development. In a College lead initiative a Head Teacher Consultant will be employed for 18 months (funded by 7 schools) to facilitate the programme, aiming to use what is available & maximise usability. Expressions of interest will be called for in term2 and a person employed in term3.
- Canteen. Menu has been put up on the website and an overview can be forwarded to Judy Gorman to also be posted.
- Federal Govt Autonomous School funding. Fed Minister Pine indicated consideration of the Independent Public School model as exists in WA may be useful. These schools become stand alone for all things including covering exceptional costs eg if the roof was blown off. The benefits have been shown to be

neutral but most show no improvement in student outcomes. State Minister has said no NSW schools need to be involved as there is already Local Schools Local Decisions in operation.

**Correspondence:**

- **In:**
  - School Global Funding notification.
- **Out:**
  - Nil

**Presidents Report:**

- Participated in the Selection Committee for HSIE Head Teacher.
- Trevor asked us to consider setting up Gmail for P&C to facilitate communication between meetings.
- He also thanked everyone for turning up.

**Treasurers Report:**

- As presented by Wendy Inwood:

The balance of our working account is \$3,897 and the balance of our interest bearing deposit is \$10,426.

The profit for chocolates at this point is \$415 but I'm wary in reporting this because it depends on when deposits are made and when invoices come in so we get a more accurate amount as the year gets on.

**Principals Report:**

1. Leaving the school – Jim Browning who is a long time teacher coming to Bathurst High in early 1980s and leaving to be HT HSIE at Kelso before coming back here as Head Teacher, Cassie Hanrahan – PDHPE teacher left on secondment as Road Safety Officer during 2011. Came to Bathurst High in 1982 and was here continually since then.  
Brett Jeffers who came in 2012 and has become Head Teacher at Lithgow High  
Need a parent for the panel for his replacement.
2. Illssa Newell is our new HT HSIE. She is currently the relieving HT at Kelso High. Thanks to Sharon Mendes for her excellent work as relieving HT.
3. Youth Worker has been delayed due to illness. We had a replacement who became very sick. Currently going through selection process again.
4. I would like to put forward to P&C that we change the spending priorities for the money from the canteen and the uniform shop. See financial report. I would like to keep the money in reserve for emerging needs for the gym and Performing Arts centre.
5. Concert Band – we would like to change times to the morning. Start at 8.30 am probably on Tuesday and go through to the end of roll call. At the moment some of the students can't get there because they must attend TAFE. There are also problems with the number of times students are having to bring instruments. We are trying so they can go from 8.30 – 9.30. Some students will miss 15 minutes of period 1 but they are the sort of students who can and will catch it up. Beatrice Merriman is also missing out on the learning support team.
6. We are ready to start SMS of senior classes. Be prepared for errors.
7. Plan for expenditure of RAM money – see attached sheet.
8. I am on leave for first 5 weeks of term 2. Gaye is relieving as Principal.

9. National Partnership report – individual tutoring with Year 9 targeted students is working well with some outstanding growth in the area of reading for the students. Teachers are engaging with instructional rounds. Trying to build sustainability in the process.
10. HSC Exams. Work has been taken away for the two exams in the hall. Hotline to me if there is noise.

**P&C Discussion from Principals Report**

Uniform shop has \$6,200 and Canteen has \$47,844 Meeting carried a motion to hold on spending funds in order to cover emerging costs for the new gym & performing arts centre. Motion carried This will be re-evaluated at end of the year.

P&C meeting agreed to the change of rehearsal times for Concert band to Tues mornings 8:30 to 9:30.

Margaret Sewell volunteered to be on selection panel as P&C rep.  
Mrs Stirling will also be on leave the last 5 weeks of term2.

**Denison College Principals Report:**

- No report as Craig Petersen not present – in a very chilly Canada.
- Craig will provide an overview of his study tour at the next meeting.

**Fundraising:**

- Chocolates – ongoing & will be reported in Treasurers report

**General Business:**

- Geoff presented the School Plan 2012-14 as part of an Accountability Discussion to explain how Equity Funds are being used at the school to facilitate the school management plan. Supporting the Engagement & Attainment strategy.

| 2013-14 P&C Approved Initiatives - EQUITY FUNDS |  |                            |              |                 |
|---|--|----------------------------|--------------|-----------------|
| Account   | Type of Initiative   | Cost Calculation           | Account Area | Balance Forward |
|   |  |                            |              | (10,572)        |
| Capital   | Bring Your Own Device Lead Teacher Implementation            | 10,000                     | Equity       | (9,572)         |
| Capital   | Book Library   | 10,000                     | Equity       | (9,572)         |
| Capital   | Purchase of equipment for National Curriculum Implementation | 8,000 added to main income | Equity       | (9,572)         |
| Capital   | Part/Bills/Travel/Uracey Support                             | 4,800                      | Equity       | (3,772)         |
| Capital   | Student Assistance   | 4,000                      | Equity       | (7,772)         |
| Capital   | Development of Diary S&O Support                             | 8,000                      | Equity       | (15,772)        |
| Capital   |  | 0                          | Equity       | (15,772)        |
| Capital   |  | 0                          | Equity       | (15,772)        |

After some discussion the motion to accept these expenditures was carried by the meeting . The remaining funds will be kept over and discussed throughout the year.

Aboriginal funding was also discussed and it was agreed at the meeting to fund the current NortaNorta tutor independently for 3 days per week for the rest of this year and to appoint more Norta Norta tutors. Again reserving the left over money.

**Business Without Notice:**

- Opportunity exists to entre College Teams for PSSA swim carnivals when the campuses cannot field a full team individually. Lisa Roffe & Sandra McMahon will liaise with Mr Hamilton as well as John Lamberton & others from Kelso regarding this.

Meeting closed: 9.25pm

**Next Meeting: Wednesday 7<sup>th</sup> May 2014 at 7.30pm**

**Foreshadowed items for the next meeting:**