



Bathurst High Campus P&C Association



Minutes of the General Meeting held 3rd April 2013

Attendance: Sarah Veilande, Craig Petersen, Jenny Stirling, Jenny Arthur, Gillian McNarey, Mandy Irwin, Darlene Macri, Sandra McMahon, John McMahon, Brendan McMahon, Carol Neary, Wendy Inwood, Leanne Jones, John Browett, Bev Nancarrow, Trevor Liu, Linda Ralls, Margaret Sewell, Anne Morrison and Lyndall Ross (minutes)

Apologies: Sandra Hamer, Rachel Bailey, Vickie Osborne, Robyn Jonassen, Geoff Hastings, Penny Packham and Melanie Baines

Meeting Opened: 7.35pm

Acceptance of the March Minutes:

The March 2013 Minutes were accepted as a true and accurate record

Moved: Wendy Inwood Seconded: Carol Neary Carried unanimously

Business Arising:

- Drop off zone. A reminder letter was sent to Council who then advised that they will look in to the matter. Council will look at needs and give other information / ideas if applicable.
- Canteen menu. The menu can be accessed on the school web site.
- School App. Discussed as a part of the Principals Report.
- Capital Works for a COLA. The document was circulated by Geoff to the P&C Executive. Some discussion occurred including whether a development application would be required and also if there were heritage considerations for that part of the school. Money will need to come upfront from the P&C sources and then be reimbursed. P&C continue to give in principle support to the project if quotes are within budget and the timeframe for the application process can be met.
ACTION: Carol to follow up with Geoff re the application / funding needs
- Newsletter Distribution. The electronic option appears to be working well although a few families have still elected to receive a hard copy.
- EFTPOS facilities. There appear to be ways that the school can use EFTPOS. The main issue now is that there are only 3 phone lines in to the school and they are always busy.
ACTION: Jenny S / Geoff to follow up options including a wireless EFTPOS or another phone line in to the school.
- Gym update. Jenny reported that the project is open to tender at the moment and that considerable interest has been received. Building will commence soon after a builder is appointed as 3 ramps have to be built in this financial year.
- 100 year celebrations. Jude Murphy is leading the planning and meetings are being held on Wednesdays from 3-4pm. (P&C representatives noted that they have not been informed of these meetings and therefore not attended). There will be an Open Day at the school on 24/5/13. Yr 10 is currently completing HSIE projects about the school and these will be on display at the Open Day.

ACTIONS:

1. *Jenny S to ask Jude Murphy to ensure P&C reps for the Centenary Celebrations (Melanie Baines, Linda Ralls and Robyn Jonassen) are included in the planning. (Lyndall can provide email addresses if needed).*
2. *P&C committee reps to see if*
 - a. *The Concert Band could be included in the program to play “dinner music” (Swing Factor are already scheduled to provide dance music / entertainment)*
 - b. *There is a closing date for ticket purchases – if so this needs to be publicised*
 - c. *The ticketing process is working – some people have reportedly paid to go to the ball but have not received tickets*
 - d. *The Yr 12 Leadership Team could be given roles (eg ushers) for the ball*

Correspondence:

- **In:**
 - Information on the new National Curriculum – K-10 syllabus information
- **Out:**
 - Donation to the Royal Far West Childrens Scheme

Presidents Report:

- No report presented.
- Carol noted that she has drafted letters to the school patrons and these will be sent when she gets the contact details from Geoff.

Treasurers Report:

- As presented by Wendy Inwood:

Another quiet month with our only activity being the deposit of \$30 subs from the last P&C meeting and the writing of a cheque for \$50 for the Royal Far West School.

Our working account now has available funds of \$1367.63 while our interest bearing deposit has \$22, 402. Our chocolate fundraising continues to go well and the financial records from last year are currently being checked by Jo Bright.

Principals Report:

- Summary as presented by Jenny Stirling for Geoff Hastings:
 1. Jenny S demonstrated the proposed School App. Features will include an absent note, message area, school events calendar, link to the Newsletter and other web information and forms (eg to change address or phone number and request to meet with a teacher). There is also potential to advertise eg businesses owned by parents. Discussion occurred re aspects of privacy and security.
ACTION: Jenny S to ask Geoff if a link to the demo app can be forwarded to parents.
 2. The first 2 days of Term 2 will be School Development Days. Staff will join with teachers from Kelso and Oberon High Schools to work on the new curriculum.
ACTION: Jenny S will ask Geoff to ensure that the Development Days are publicised immediately as parents are not aware that there are to be 2 pupil free days allocated in Term 2.
 3. The early finish of school on Wednesdays appears to be working well and is generally felt preferable to the previous late start. Students appear more settled starting the morning at the usual time. Staff meetings can extend beyond the designated time if need be. Parents noted that this time suits students with band rehearsal.
 4. A position on the Agriculture staff has been advertised. This will close next Wednesday. Sarah will act as the P&C rep.
 5. There are 5 x Yr 8 students participating in extension programs. Discussion occurred about the timing of the programs and how students move between usual classes and the extension program.
 6. Other matters discussed:
 - Canteen

- Income generated in the calendar year to date was \$40346
 - Uniform Shop
 - There is approximately \$6272 in funds available.
 - Motion: \$600 be used from the Uniform Account to subsidise the anti bullying performance seen by Yrs 7&8.
- Moved: Carol Neary Seconded: Bev Nancarrow Carried Unanimously

Denison College Principals Report:

- As presented by Craig Petersen:

Charles Sturt University Joins School Within a School

School Within a School (SWAS) is the Alternative Education Course developed by Denison College and endorsed by the Board of Studies for delivery to selected Year 10 students.

Following a recent meeting with Joanne McRae from CSU (Bathurst) the SWAS team are excited about the opportunity to introduce CSU's Putting Youth in the Picture program to support the delivery of SWAS. This program is a social awareness course usually delivered to first year residents at CSU and will be delivered by mentors from the university.

SWAS has been highly successful in improving student attendance and engagement, and we welcome CSU to the partnership.

Bathurst TAFE, headspace, and OCTEC Youth Connections are our other key partners.

School Development Day

English, maths, science, history, mandatory implementation of Australian curriculum in years 7 & 9 in 2014. Three online courses to be completed and programs to be developed.

TaLO

Moodle supporting 55 schools on north coast in their national curriculum collaborations.

Central West HSC Seminar Day

The annual HSC Study Day will be held on Tuesday 25th June at Charles Sturt University. We are anticipating 300 students from throughout the central west will attend. Presenters will be HSC experts with experience teaching and marking the HSC. Arrangements to secure a special keynote speaker to open the event are just about finalised. All Year 12 students who are serious about maximising their HSC results must attend.

Year 12 Mid-Course Exams

I wish all Year 12 the very best in their up-coming Mid-Course exams. This marks the half-way point in the HSC course and it is critical that every student prepares for these exams to the best of their abilities. Shared Course students are reminded that they will sit all of their exams at their home campus. See Mrs Murphy (Head Teacher Senior Studies - KHC) and Ms Burt (Relieving Head Teacher Senior Studies - BHC) for further information.

Fundraising:

- Chocolates – continuing to be sold at the LPI.

General Business:

- Representing the school at Western Region. Issues were raised about how entries were made to the recent Western Swimming Carnival. Some students and parents were disappointed to find that an entry wasn't made despite the student having the qualification time and believing they had indicated that they wanted to swim the event etc. Other students did not know / understand that a qualification time had to be met to proceed to Western. Relay teams were also not arranged by the school. Students also had to reportedly ask to be timed in events at the swimming carnival if they needed these times to proceed to Western – it wasn't automatically done – and this discourages participation. Some parents also felt that other carnivals / Western events could be better publicised and organised.

ACTIONS:

1. ***JennyS to speak to Darren Hamilton. She will confirm selection process for Western Swimming as:***
 - ***Student must finish first or second at the school carnival to proceed to Western and they must have swum the relevant qualifying time***
 - ***Students may use an official time to enter Western other than the school carnival time, so long as it is from a source that can be verified (eg Swimming Club race)***

- *If a student cannot attend the school carnival (eg due to illness), they may still be selected to represent the school at Western if students who finish 1st or 2nd dont have suitable qualifying times or dont wish to attend Western.*
- *Students will be entered for all events that they qualify for and wish to enter*
- 2. *Jenny S to check if the process is similar for the athletics and other sporting carnivals / representation.*
- 3. *School selection requirements (including qualifying standards) for all sports will be publicised in advance*
- School Fees. Discussion occurred about the payment of school fees and ways to encourage increased contribution. At the moment school fees can be paid by attending the school office. Parents would like to see additional options including a tear of type form to attach credit card details or a cheque to. Parents also felt that some items should be explained in more detail (eg what items does the Service Fee cover?).

ACTIONS:

1. *Craig or Jenny S will speak to Geoff Hastings and Trish Burgess about the invoice form and payment processing options.*
2. *Details to be publicised in the newsletter.*

Business Without Notice:

- A student from BHC will be featured in a documentary on SBS on 17/4/13. They will be outlining what it is like to be a young carer.
- Changes in Yr 8 TAS. Parents and students have expressed some concern about the way class changes occurred. It was reported that when some students were moved from their existing class, they did not get the opportunity to finish and be marked on their current work. They also had to start new items.
ACTION: Jenny S will get further details from students and parents and follow up.
- Yr 10 Jersey. Parents of Yr 10 students expressed disappointment in the delay in the arrival of the jerseys (until June) especially when information had originally suggested that they would arrive early in Term 2. Students will not get as much use out of the jersey and this is an issue given the relatively high cost. There were some reports that the orders were delayed to allow more students to pay for the jerseys.
ACTION: Jenny S to investigate circumstances and report back to the next meeting.
- Astley Cup Jersey. Some students have reportedly been told that there will not be a jersey available for the Astley Cup team this year. Parents asked if this is because we are moving to the previously suggested idea of having 1 rep jersey and then having particular representative honours embroidered or “patched” on to the jersey.
ACTION: Jenny S to follow up and report back to the next meeting.
- Scaling of assignments and exams. An overview discussion occurred about usual scaling procedures for exams such as the HSC. Jenny S reported that scaling does not occur at school for assignments.
ACTION: Craig Petersen to present information about scaling at the next P&C meeting.
- Recorded incidents. Discussion occurred about the types of “incidents” recorded against students including a red flag.
- Positive feedback re student opportunities.
 - Yr 11 English. Parents feel that it has been beneficial to mix classes and teachers so that students get different perspectives.
 - Yr 7. Parents are happy with the choice of activities and groups on offer.

Meeting closed: 9.00pm

Next Meeting: Wednesday 1st May 2013 at 7.30pm