



Denison College of Secondary Education Bathurst High Campus



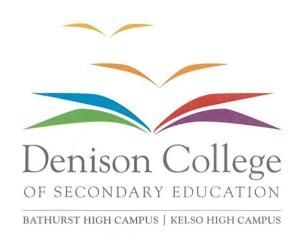
New Student Booklet

Safe Respectful Learners

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Front Cover: Photography Artwork by former high school students Boadicea Nicholls, Georgia Browett and Madelyn Jarrett





A Message from the Bathurst High Campus Principal

Welcome students and parents to the Bathurst High Campus of Denison College of Secondary Education and the Bathurst community. Our school provides a broad curriculum with well-established learning support structures to ensure that all students are supported to reach their academic potential. Bathurst High Campus has a highly skilled and committed teaching staff. Their focus is maximising the learning outcomes for every student.



I have high expectations of all students at Bathurst High Campus as they strive to achieve their academic best. My aim is to work in partnership with all members of

the school community to develop a learning culture where all students achieve success. I will endeavour to support teachers professionally in developing a generation of confident, innovative, creative and inspired learners who are responsible and productive global citizens. I expect that students will display the values we promote – honesty, integrity and tolerance.

I would encourage you to take advantage of the wide range of opportunities made available at Bathurst High Campus and I look forward to working closely with you and your teachers as you progress and develop at this outstanding school. Our school provides many cultural, social and physical learning opportunities through quality learning and assessment practices in a safe, respectful environment.

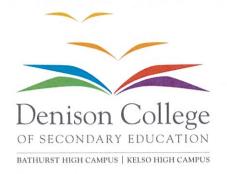
As principal I am proud of the ongoing commitment of our Year Advisers and Welfare Teams. Their level of care and compassion for their students is to be commended. Year Advisers provide the first point of contact for students and their parents in regard to welfare issues at school.

The staff at Bathurst High Campus take pride in ensuring we provide a quality education and I would encourage you to make the most of your time at our great school and set high goals for your own education.

Ken Barwick

Principal

Bathurst High Campus





A Message from the College Deputy Principals



Welcome to the award-winning Denison College of Secondary Education-

Denison College, which began operations in 2007, is a Year 7 to 12 College consisting of both the Bathurst and Kelso High Campuses. We are the largest provider of secondary education in Bathurst, with a total student enrolment of over 1800.

In addition to the regular staff at each campus, the College staff includes additional Executive Teachers who have specific responsibilities to support students to get the best possible experience out of their secondary schooling. This college team is responsible for the implementation of a range of initiatives designed to improve the educational experience for all students across the entire college.

Denison College is committed to providing a stimulating curriculum that meets both the present and future needs of students. The co-curricular activities for all students in Years 7- 12 are wide and varied due to an extensive range of staff, resources and facilities. This blend allows the two campuses to maintain their own unique identities, but with increased opportunities for students through the combined resources of the college.

Denison College has an expansive senior curriculum that is shared across both campuses and TAFE. This year, Denison College is offering over 90 courses for study in the senior years. Shared courses operate on Lines 3, 4, 7 and outside school hours. Through the *Future Directions* activities, students are given comprehensive support when selecting their courses and in adjusting their pattern of study.

Other programs supported by Denison College include the band and circus programs, and iXplore/iLearn which support the transition of students from Year 6 into high school. We are also expanding our range of enrichment activities for students in the junior years (Years 7 - 10).

Our campuses are well-resourced and staffed by highly-capable, well-qualified specialist teachers who care deeply about providing the very best education for all children.

Gemma Carter

College Deputy Principal

Denison College of Secondary Education

Michael Feening
College Deputy Principal
Denison College of Secondary Education

Deputy Principals



Pawan Saini Deputy Principal Years 7, 10



Natalie Saini Deputy Principal Years 8, 11



Rob Mendham Deputy Principal Years 9, 12



Rebecca Smith
Deputy Principal
Inclusion & Support

Head TeachersParents are welcome to contact Head Teachers regarding any aspect of the subject



Adrianna Hawkes

Administration



Veronica Manock
Creative and
Performing Arts



Rhonda Davis English



Ilisa Newell **HSIE**



Avril Sheader Mathematics



Daisy Morrissey
PDHPE



Rosie Weithaler **Science**



Leanne McCarthy
Support (Rel)



Patrick Ford TAS



Bethany Elliott
Learning & Engagement



Meg Windsor Welfare (Rel.)

Student Advisers



Maddison Johnson Year 7



Jared Parkinson Year 7



Katrina McKay Year 8



Mel Jenner Year 8



Brendan Hyam **Year 9**



Paige Wilson Year 9



Anna Moreta **Year 10**



Sarah Murray Year 11



Adrianna Hawkes **Year 12**

Student Support

Student Advisers are staff members responsible for the academic and social welfare of students in their particular year. They work with a year group from Year 7 through to Year 12 and can be contacted by parents on any issue.

School Counsellor / Psychologist

The school counsellor/Psychologist works with students experiencing emotional and psychological difficulties and/or those in crisis situations. They are available Mondays, Thursday and Fridays. There are also telehealth (online) appointments available. Referrals can be made by contacting the school and talking to the student's Year Advisor or Deputy. Students are also free to make an appointment by going to the Counsellor's office, which is located opposite the lift, first floor of H block (near H38) during recess or lunch.

Learning and Support Teachers

Students requiring extra assistance in the classroom work with our Learning and Support teachers. These teachers work with both parents and teachers to identify students requiring literacy and numeracy support, as well as disability provisions for examinations. Learning and Support teachers design and implement programs which address individual needs of students, work with small groups and provide support in classrooms.

Anti Racism Contact Officer

This teacher is the contact between students, staff, parents and community members who wish to make a complaint regarding racism.

Careers Adviser

Our adviser works particularly with senior students to prepare them for their post school career. They are responsible for Year 10 Work Experience, Work Placement and Careers planning. They also liaise with employers, TAFE and University.

Boys & Girls Advisers

We have teachers available for boys and girls experiencing difficulties preventing them from doing their best at school. Referrals are usually from the Learning and Support Team and Deputy Principals.

Student Leadership School Captains



Lachlan Gillespie

We would like to welcome you to Bathurst High Campus and wish that your time here is enjoyable.

We hope your experience of our school is a positive and rewarding one, and encourage you to take advantage of the many opportunities Bathurst High has to offer.

Best wishes from the Leadership Team



Briannah Muldoon

School Vice Captains



Ava Meares



Harvey Lew

Leadership Team

The Leadership Team is a group of elected Year 12 students who meet weekly with the Principal and Deputy Principals to determine events and other ways to support the school. The School Captains, Vice Captains and nine senior students, make up the Leadership Team.

Student Representative Council

The SRC comprises around 30 students from all years who are elected by their peers. There are four voting members for each Years group of 7-12. Together, the students represent the views of the student body in discussions with their team of advisers, executives, staff and parents.

The SRC – through its own committee structure – develops projects and activities to meet the needs of the student body and contribute to a positive school climate.

Sports Leaders

Senior students are elected to promote the performances of Bathurst High students in a range of sports including our annual Astley Cup contests with Dubbo and Orange.

Junior AECG

Are elected by our Aboriginal students to highlight issues that affect the Aboriginal students and promote Aboriginal culture and celebration.

Peer Support Leaders

Year 10 students who are selected for their outstanding qualities. They are instrumental in the Year 6 to Year 7 transition process. They meet with year 7 students in roll call to assist them with their concerns. They also attend our annual Year 7 camp.

Student Care and Support

Illness - If your student is not feeling well please do **NOT** send them to school. Since the start of the Pandemic, the school no longer provides "sick bay" facilities. If a student presents at the office feeling unwell, parents will be contacted to collect them immediately.

First Aid – The First Aid Officer will contact parents/caregivers in an emergency if a student is unwell or has an accident. Please ensure that all contact details are kept up to date.

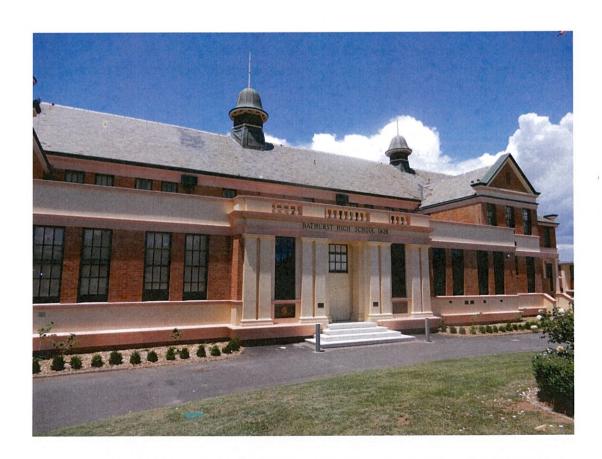
An ambulance will always be called when there are emergencies.

Medication - No medication is to be brought to school by students unless it is provided to the front office in a Webster Pack and appropriate paperwork has been completed. Teachers are informed of students with medical conditions and those requiring medication during the day to know to let them out of class. Contact the office regarding the storage and administration of other daily medication.

Peer Support

The Peer Support Program helps new students settle into life at Bathurst High as smoothly as possible. Trained Peer Support leaders assist the transition from Year 6 to Year 7 by visiting the primary schools, running the Orientation Day, attending the Year 7 camp and conducting Peer Support sessions on the first day at school and throughout the year. They are also involved in the organisation of lunch activities for Year 7 students.

In addition to providing student assistance in how to find their way around and what to expect, the curriculum of the Peer Support Program aims to develop self-esteem and confidence and further skills in communication, group work, decision making, relationships and self-awareness. These Peer Support Leaders provide positive role models for Year 7 students and many continue their friendships throughout their time at Bathurst High.





Positive Behaviour for Learning (PBL)

Bathurst High Campus is a school where positive behaviour is recognised and celebrated through our Recognition System. The Student Representative Council and the Leadership Team play a key role in rewarding students for positive behaviour.

We explicitly teach positive behaviour to make sure all students and staff are safe, are respectful towards others and are able to learn and achieve.

Positive behaviour lessons are taught and behaviours are practised in Roll Call. For instance, keeping left in the corridors, lining up, staying in bounds, putting rubbish in the bin, speaking with appropriate language and being kind to each other. Signs are throughout the school to remind students of the focus behaviours.

Aboriginal Education

At Bathurst High Campus, Aboriginal Education is valued and authentically taught. Our Aboriginal Education Team and teaching staff primarily focus on three main areas. These include improving the academic achievement and wellbeing of students, while fostering an environment where students' culture is celebrated. Indigenous students are supported through their learning by the Aboriginal Education Coordinator and Aboriginal Student Learning and Support Officers. Aboriginal Student Learning and Support Officers attend the scheduled classes of Indigenous students to work with them to improve their academic achievement in courses. They also focus in creating meaningful relationships with the students and their families. The Aboriginal Education Coordinator and Aboriginal Student Learning and Support Officers are always available to support students and can offer a variety of wellbeing support to students.

There are a range of programs available for Indigenous students to attend, which offer high level engagement and support. These programs aim to increase academic achievement, attendance, and cultural identity of Indigenous students.

Programs which are available to Indigenous students include:

- Aboriginal Boys and Girls Mentoring Program
- Girri Girri Program (Years 7-10)
- Aboriginal Education Academic Support Program
- Dance and Performance Groups
- Aboriginal Education Consultative Group (AECG)



These programs are supported by the Aboriginal Education Team which meets on a fortnightly basis to support students in their learning, and to plan initiatives to increase engagement with Indigenous students and their families. Events the Aboriginal Education Team support, include National Sorry Day, NAIDOC Week, Reconciliation Week, Gawaymbanha "Welcome" BBQ and Year 6 Aboriginal Transition Day.

Parent Involvement

All parents are encouraged to participate in the work of these important organisations to benefit the children of the school. Research indicates that the more parents understand and are involved in the school the more successful their children will be in their educational endeavours.

Visiting our school

All parents and visitors are welcome and must go to the front office for assistance. Visitors must sign in.

Parents and Citizens Association

The P&C Executives are:

President Vice President Sueann Brown

Peter Hickey

Secretary

James Meares

Treasurer

Michelle Weal

The P&C meet on the 1st Wednesday of every month in the BHC Staff Common Room at 7:00pm. Meetings are friendly and finish at 9:00pm. The P&C are a consultation organisation that helps to set the school's annual priorities and directions. They also act as a feedback body for the college and campus principals. The P&C work together and ensure that participation is enjoyable.

Please come along and get involved - it is one of the best ways of supporting your child as they grow into young adults.

School Canteen

The canteen is open every day and the menu is based on Healthy Canteen principles. The menu and price list can be found on the Bathurst High Campus Website.

Students are encouraged to order their lunch before 8.55am to reduce waiting time.

BATHURST HIGH CAMPUS BELL TIMES

Periods	Mon, Tues, Thurs B, Fri	Wednesday	Thursday A
	3	Meetings)
Roll Call	8:55 am	9:15 am	8:55 am
Period 1	9:05 am	N/A	9:05 am
Period 2	10:00 am	9:25 am	9:50 am
Recess	10:55 am	10:25 am	10:35 am
Assembly			11:05 am
Period 3	11:25 am	10:55 am	11:45 am
Period 4	12:20 pm	11:55 am	12:30 pm
Lunch	1:10 pm	12:55 pm	1:15 pm
Period 5	1:40 pm	1:25 pm	1:45 pm
Period 6	2:30 pm	2:25pm	2:30 pm
End of Day	3:20 pm	3:20pm	3:20 pm

Administration and Curriculum

Term Dates - 2023

TERM 1

School Development Day – no students

Friday 27th January 2023

Day 1 for Year 7, Year 11, Year 12

Tuesday 31st January 2023

All Students

Wednesday 1st February 2023

TERM 1 ENDS

Thursday 6th April 2023

Term 1 School Holidays: Monday 10th April 2023 - Friday 21st April 2023

TERM 2

School Development Day – no students

Monday 24th April 2023

Whole school starts Term 2

Wednesday 26th April 2023

TERM 2 ENDS

Friday 30th June 2023

Term 2 School Holidays: Monday 3rd July 2023 - Friday 14th July 2023

TERM 3

School Development Day – no students

Monday 17th July 2023

Whole school starts Term 3

Tuesday 18th July 2023

TERM 3 ENDS

Friday 22nd September 2023

Term 3 School Holidays: Monday 25th September 2023 — Friday 6th October 2023

TERM 4

No School Development Day

Whole school starts Term 4

Monday 9th October 2023

TERM 4 ENDS for students

Tuesday 19th December 2023

School Development Day for Staff

Monday 18th December 2023

Term 4 School Holidays: Wednesday 20th December 2023 - 5th February 2024

Year 7 Book Pack Requirements

Book Packs are available from the Bathurst High Campus Front Office for a total of \$25.00. The contents of the book pack meet the requirements for Year 7 and are listed below.

English	1 x 192 page A4 Exercise Book
Science	1 x 192 page A4 Exercise Book
History/ Geography	1 x 192 page A4 Exercise Book
Technology	1 x 96 page A4 Exercise Book and 1 x A4 Display Folio
Integrated Studies	1 x 96 page A4 Exercise Book
PD/H/PE	1 x 96 page A4 Exercise Book
Creative Arts (Drama, Dance and Music)	1 x 96 page A4 Exercise Book

Pencil Case
Red, Blue and Black Pens
Ruler
Sharpener
Maths Set
Eraser
Lead Pencil 2B

Additional Items Required (not available in book pack)

Maths	1 x 98 page A4 Grid Book \$1 these can be purchased from the Maths department or the front office. Calculator \$25 available from the front office.
Creative Arts	1 x Visual Art Diary A3 120 Pages available from the front office for \$9 .

Book Requirements for Students in the Support Unit (not available in book pack)

Life Skills Maths 2 x 128 pages	Life Skills HSIE 2 x 128 pages	Homework 1 x 96 pages	2 x red pens 1 x Glue Stick	1 x Pencil HB 1 x Eraser
Life Skills English 2 x 128 pages	Spelling 1 x 96 pages	Basic Skills 1 x 96 pages	2 x blue or black pens	1 x Wooden Ruler

School Contributions and Subject Fees

In many different ways every student uses the facilities of the school and in order to maximise the opportunities we offer, the school sets school contribution fees. This money is spent directly on enhancing the physical and educational facilities provided to all students. Fees can be paid off in full or by instalments each term. Credit card facilities are available at the office.

Technology Fee

This fee covers the costs of the development and access to Sentral, our Bathurst High School Stream app and the employment of a Technology Support Officer to assist with student devices.

Mathematics Textbooks

Each student must purchase an electronic text book for their device. This textbook is available offline. For students who find the cost prohibitive, a payment plan can be arranged or please talk to the Deputy Principals or School Principal if assistance is needed.

Online Payments

Bathurst High Campus now accept online payments through our school website. There is a 'Make a Payment' option at the top right hand corner of the home page. If you are unaware of the reference number for the excursion, please enter a description as best you can.

Student Assistance Scheme

Bathurst High Campus receives an allowance which is to be allocated to eligible families to assist with the cost of educating their children. The school will endeavour to provide assistance in response to specific requests from families. A parent or guardian requiring such specific assistance to cover such things as school uniform, textbooks, school excursions and stationery needs, should contact the Principal or Deputy Principals.

Vaars	7	20	ᆈ	0

Total	\$185.00
Digital Maths Textbook	\$30.00
Mandatory Technology	\$45.00
Visual Art	\$20.00
Technology Fee	\$40.00
Service Fee	\$50.00

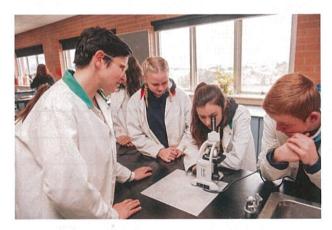
Years 9 and 10

Service Fee	\$50.00
Technology Fee	\$40.00
Digital Maths Textbook	\$30.00
Elective Fees	See over page

Years 11 and 12

Service Fee	\$50.00
Technology Fee	\$40.00
Elective Fees	See over page

Vocal Group \$20 per year Instrument Hire \$40 per term/\$160 per year Band \$100 per year (one fee covers multiple bands)





Payment of Elective Fees

Many electives carry a subject fee. These fees cover the cost of materials used in class. If a student selects these electives they are expected to pay the fees. If they feel that they will not be able to pay these fees then they should choose electives with no fees. If parents/carers particularly want their child to do an elective but cannot pay the fees they should contact the Principal or Deputy Principals.

Year 9 and 10 Elective Fees

Subject	Fee	
Aboriginal Studies	NIL	Excursions as advised
Agricultural Technology	\$30	
Aquaculture Technology	\$30	
Child Studies	\$15	
Commerce	NIL	Excursions as advised
Dance	\$20	Students may have to purchase costumes for performances
Design and Technology	\$50	
Drama	\$20	Students may have to purchase costumes for performances
Elective Geography	NIL	Excursions as advised
Elective History	NIL	Excursions as advised
Food Technology	\$120	Students will eat food they prepare on a regular basis
Graphics Technology	\$40	
Industrial Technology: Automotive	\$60	Kelso High Campus Delivered
Industrial Technology: Engineering	\$60	
Industrial Technology: Metal	\$60	
Industrial Technology: Timber	\$60	
Information & Software Technology	\$20	
iSTEM	\$60	
International Studies	NIL	Excursions as advised
Japanese	\$30	
Marine Studies	\$30	
Music	\$20	*
Photography, Digital Imaging & Film	\$60	Students will use chemicals and photographic paper
PASS Sport & Fitness Studies	\$15	
Textiles Technology	\$40	
Visual Arts	\$60	Students will be required to purchase materials for major works
Visual Design	\$60	Students will be required to purchase materials for major works

Please Note: For Technology subjects, students must wear appropriate personal safety equipment. Students will be advised of the specific needs of each subject at the beginning of their course.

Appropriate footwear: Fully enclosed shoes with a leather or heavy vinyl upper material.

Years 11 and 12 Fees



	NAME AND ADDRESS OF THE OWNER, TH		and the second s
Aboriginal Studies	NIL	Japanese Beginners	NIL
Agriculture	\$25	Japanese Continuers	\$40
Ancient History	NIL	Legal Studies	NIL
Biology	\$35*	Mathematics Standard	NIL
Business Studies	NIL	Mathematics Advanced	NIL
Ceramics (CEC)	\$80	Mathematics Extension 1	NIL
Chemistry	\$35*	Modern History	NIL
Community & Family Studies (CAFS)	\$20	Music 1	\$20
Dance	\$20	Music 2	\$20
Design & Technology	\$70	Personal Development, Health & Physical Education (PDHPE)	NIL
Drama	\$20	Photography, Video & Digital Media (CEC)	\$60
Earth and Environmental Science	\$35*	Physics	\$15*
Economics	NIL	Society & Culture	NIL
Exploring Early Childhood (CEC)	NIL	Software Design & Development	\$50
Food Technology	\$100	Sport Lifestyle & Recreation (CEC)	NIL
Geography	NIL	Textiles & Design	\$50
Industrial Technology: Automotive	\$70	Visual Arts	Yr 11 \$60 Yr 12 \$80
Industrial Technology: Metal & Engineering Technologies	\$70	Visual Design (CEC)	\$60
Industrial Technology: Multimedia Technologies	\$20	Work Studies (CEC)	NIL
Industrial Technology: Timber Products & Furniture Technologies	\$70	YEAR 12 EXTENSION COURSES	
Investigating Science	\$35	English Extension 2	NIL
		History Extension	NIL
		Mathematics Extension 2	NIL
		Music Extension	NIL
		Extension Science	NIL

^{*} Please note: Excursion fees may apply

Distance Education

Distance Education courses incur a \$50 fee per course per year payable to the School of Distance Education. This fee is not refundable.

If a student selects a single course via Distance Education that Denison College cannot offer, Denison College will pay for that single course fee.

If a student choses to enrol in a course with Distance Education, and that course is offered by Denison College, the student will be required to pay for the Distance Education fees.

Dubbo Distance Education:

Enrolments in Year 9,10,11 and 12 \$115.00 - 1 year course (no GST) \$230.00 - 2 year course (no GST)

Where a student discontinues a course after enrolment, the School Contributions for Government School students are **non-refundable**.

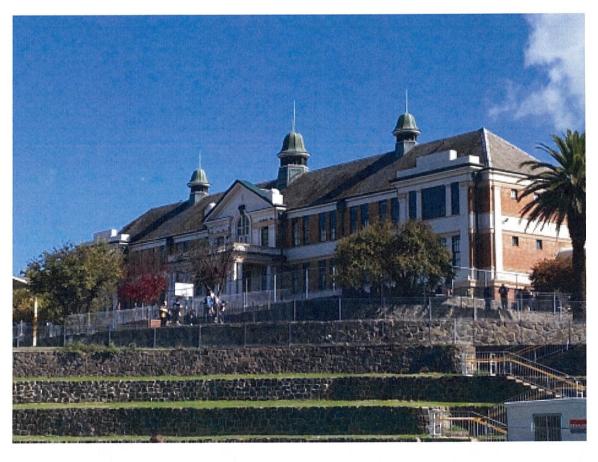
The NSW School of Languages:

New enrolments in Years 9 and 11, 2022 \$230.00 (2 years) no GST

New enrolments in Years 10 and 12, 2002 \$115.00 (1 year) no GST

1 unit Extension course in Year 12, 2022 \$115.00 (1 year) no GST

This fee is **non-refundable** for students who submit an application then withdraw once the application is approved.



Learning Resources

The Library

The school library plays a fundamental role in the school community. We offer equitable access to a collection of fiction and non-fiction resources in both physical and digital formats. Our digital platform provides students with easy access to a reading collection form anywhere with internet connection, including in their homes. The library also provides services to students including assistance with choosing books for pleasure or guidance for research tasks.

In the library we seek to broaden the reading range of students with special events such as speed book dating and highlighting parts of the collection to coincide with occasions such as International Women's Day, Harmony Day, ANZAC Day, and Reconciliation Week. During Book Week we celebrate our stories through author visits and book trivia.

The library also provides a sanctuary for students during break times to study, read, play games or chat. Students can experiment with 3D printers or engage with virtual reality activities. Our re-establishment of the Matiszik chess competition has been hugely successful and chess games have now become a permanent fixture in the library.

Student Budget Allocation Report (SBAR) and Enrolment Form Information

As part of your enrolment at Bathurst High, parents and carers will be asked to fill in an enrolment form. Forms may be collected from the School or online, either from Bathurst High Campus website or from the Department of Education website. The information on this form must be correct and truthful to the best of a parent's knowledge. If information is withheld on mandatory sections such as any past history of violence then the enrolment will be declared as null and void. The student will no longer be enrolled at Bathurst High Campus.

In addition, there is non mandatory information on parent and carer education levels, the nature of their work, Aboriginality and any other languages spoken at home. While I understand the hesitation some people may have in sharing this information, it is this information that is used by the government to fund the school. There are strong privacy provisions about the use of this information but the funding process involves the aggregation of data that is made available by parents and carers. By making this information available, through its effect on school funding, parents can assist their child directly. Please consider filling in this information.

A Brief History of Bathurst High Campus

Bathurst High School was opened on 1st October 1883 and was housed in Public School buildings in Howick Street, until closed down in 1898. In 1905 a District School was established and a new High School replaced this in 1913. Later, the State Education Department purchased the All Saints site "on the hill" for a new high school. Plans were completed in 1926 for the building costing 29,000 pounds which was completed and officially opened on 24 May 1927. In 2011 the Trade Training Centre was built. The subjects the school offered in 1927 were designed to give a knowledge of professional and commercial activities. As Bathurst High Campus of Denison College of Secondary Education, we offer an extensive curriculum, unmatched by similar schools, with our partner campus Kelso High, TAFE and Charles Sturt University.

In 2008 we celebrated our 125th Anniversary. Established at the same time as Sydney Boys' High School and Goulburn High School, Bathurst High School was one of the first secondary schools established in New South Wales. We have a proud history of graduates who have significantly contributed to society and who have been pivotal in Australia's history in a wide range of fields.



Procedures

Student Safety, Respect and Learning



Our procedures and programs are designed to make the school a safe, stimulating and happy environment for all students. This means that each student is treated individually and we emphasise fixing up mistakes rather than punishment. Through Positive Behaviour for Learning (PBL) students learn how to follow our school rules for safe, respectful learning. Students are taught to accept responsibility for everything they say and everything they do. The Learning Support Team also discusses students who may be having problems and works out solutions to help solve those problems. Recommendations can be made for referrals to special programs in the school and support services outside the school.

Bathurst High Campus is a school where all students learn and achieve.

Everyone has the right to learn.

Everyone has the right to feel confident and safe.

School Code of Behaviour

Every school member is responsible for their own behaviour.

The school rules outline acceptable standards of behaviour which apply at school, on excursions and for every school activity.

Respect Yourselves and Others	Act Safely at All Times	Be a Responsible School Citizen
Are you speaking courteously and respectfully?	Are you in the right place?	Are you punctual and on time?
Are you allowing other people to express their beliefs and feelings in an appropriate manner?	Are you listening to and following all teacher instructions?	Are you prepared?
Are you acting appropriately?	Are you invading others' personal space?	Are you on task and working productively?
Are you considering others before you speak?	Are you wearing the appropriate school uniform?	Are you respecting the property of the school, others and yourself?
		Are you resolving conflicts in a sensible manner?

Posters are in all classrooms to remind students of our expectations.

Students must not:

- Discriminate, harass, be offensive or interfere with others.
- Use rooms or equipment without permission.
- Bring dangerous weapons, objects or substances (drugs, tobacco or alcohol) to school.
- Bring offensive material to school.

Playground Rules

Students must consider the safety and welfare of others at all times.

Responsibilities of Students

- Keep the playground clean
- Report any issues/problems to the teacher on duty
- Stay in bounds
- Students use the canteen or bring their own food, they are not to bring takeaway food onto the grounds.

All ball games are to be played on the oval except for:

- handball which may be played on the marked courts on the quad.
- basketball on the quad.

The tennis court may be used for ball games.

Out of Bounds Areas during recess and lunch

- Behind the Piper St and Keppel St buildings
- On the terraces
- Inside the buildings



Student Advisers will inform students of the in-bounds areas. All students are expected to have a

place to be at recess and lunch times. Students are not to walk around in groups with bags on their backs.

Student Responsibility and Recognition

Positive Recognition

Students are recognised for their quality work, effort, improvement and commitment to outstanding behaviour. Positive recognition is regularly placed on our Sentral system and positive letters are sent home to parents and students.

Vivo

Bathurst High Campus participates in an online recognition system called "Vivo". Vivo is a recognition system that acknowledges and rewards students for all the good things they do in the community and in the school.

Commendation Ceremonies

Commendation Assemblies are held at the end of each semester to celebrate student success in the class-room. An additional assembly is held in Term 1 for Year 7. At these assemblies students receive recognition and commendation awards for success and achievement, including excellent attendance. Students are also recognised at Year Assemblies for excellent work.

Principal's Commendation Awards

Principal's Awards are given to students demonstrating outstanding effort, improvement and/or excellence in their reports.

Mobile Phone Procedure

This is available upon request. Listed below is the summary.

At Bathurst High Campus:

- 1. The use of Mobile phones is banned at Bathurst High Campus.
- 2. Bathurst High Campus accepts that parents give their children mobile phones to protect them from everyday risks involving personal security and safety.
- 3. Students need to ensure that mobile phones are not brought to school. However, if it is necessary to bring phones for use before and after school, they are to be **switched off and kept out of sight** from the time students enter Bathurst High Campus, to the time they leave Bathurst High Campus.
- 4. In some circumstances, in consultation with the Learning and Support Team, students with additional needs may be granted an exemption.
- 5. All mobile phones are bought to school at the student's own risk. The school accepts no responsibility for damage, theft or loss of any sort.

What happens if I misuse the phone?

- 1. If a phone is seen by a teacher the teacher will confiscate the phone. It will be kept in a safe for the rest of the day and a parent may collect it after 3:20pm.
- 2. If a phone is not handed over upon request, the teacher will send you to the principal or deputy principal where the mobile phone must be handed over for the day.
- 3. Any failure to comply at this stage may result in suspension
- 4. After two phone confiscations, students will receive a Formal Caution.

Homework

In keeping with the Department of Education and Training guidelines, students are given set homework regularly in all subjects. This homework is usually sent through the Google classroom and students can use their online Google Calendar to record it. The type of homework will vary from subject to subject but one common feature is that all students are encouraged to spend a good proportion of their time in review and consolidation of work presented during lessons. The set homework will be reviewed and supervised by teachers in lessons. A student focus on success in assessment tasks is a vital part of secondary homework.

Student Advisers are available to offer guidance to students in establishing a regular homework and home study program.



Building Responsibility

At Bathurst High every student is responsible for his/her own behaviour. Every student is expected to display positive co-operative behaviour throughout the year. Classroom teachers deal with behaviour issues, however, if misbehaviour persists the following consequences are put into place:

Head Teacher Isolation – Students must satisfactorily complete a day on Head Teacher Isolation with a Head Teacher and/or senior class. They work individually on their school work and come to a resolution regarding why they were taken out of class.

Suspension – The school uses suspension as a last resort where the student needs time to reflect on their behaviour or to give the school time to put in place individual support. Students may be suspended for:

- Extreme insolence
- Persistent disobedience
- Physical violence
- Possession of a weapon/illegal substance
- Violent behaviour including verbal and physical assault
- Students return from suspension with an interview with parents and the Deputy Principal or Principal. Students are placed on a Monitoring Card and attend Red Card Roll Call so they can be individually supported upon their return to school.

NOTE: Students cannot represent the school while they are on a Red Monitoring Card.







Bullying and Harassment

At Bathurst High Campus we aim to:

- Recognise and prevent bullying and harassment
- Deal with bullying and harassment if it occurs
- Provide support

At Bathurst High Campus, all students, staff and visitors have the right to:

- Expect an environment conducive to safe, respectful learning.
- Have their property respected by others.
- Expect a learning environment free from disruption, so that each student has the opportunity to do their very best.

The issue of bullying and harassment is serious and can affect children's' learning. It is an issue we take seriously. The school provides support for victims and social skilling for bullies.

We work hard to create a climate where it is all right to report, and victims know they will be supported.

When your child is the victim:

Young children are pretty open with their parents when they are being bullied. As they grow older they are often ashamed to let their parents know. They may feel that the bullying and teasing is justified. Or they may believe it is up to them to deal with the problem. They worry that if they tell their parents it would prove that they can't stand up for themselves, and they would risk being picked on more. As well, some children, through no fault of their own, seem to attract bullying and teasing, and easily become trapped in a vicious cycle.

Warning Signs:

- Feeling unpopular "No-one likes me" or "No-one will play with me."
- Excuses to get out of school especially feeling sick or headaches.

What Should You Do:

- Don't over-react. Hear your child out. Support, comfort and listen. What might seem a little thing to
 you may be a huge issue to the child.
- Talk to your child about ways to deal with the bully, e.g., positive thinking, walk away, ignoring, talking to teachers. Please don't encourage a violent response.
- If the bullying persists contact the school Student Adviser.

School Procedures for Dealing with Bullying Incidents:

- Teachers take all complaints seriously and act on them.
- Students complete a Bullying/Harassment incident form.
- Mediation occurs with the students and a teacher, their Year Adviser, the School Counsellor or an anti-grievance officer.
- If the bullying and harassment is not resolved parents will be informed.
- If bullying persists disciplinary action will follow.

Our Core Values

At Bathurst High we recognise the importance of the following core values to the community. These values represent the aspirations and beliefs of the Australian community as a whole, including its concern for equity, excellence and the promotion of a caring, civil and just society. They are common to a range of secular and religious world-views and are found in most cultures.

INTEGRITY

Being consistently honest and trustworthy.

EXCELLENCE

Striving for the highest personal achievement in all aspects of schooling and individual and community action, work and life-long learning.

RESPECT

Having regard for yourself and others, lawful and just authority and diversity within Australian society and accepting the right of others to hold different or opposing views.

RESPONSIBILITY

Being accountable for your individual and community's actions towards yourself, others and the environment.

COOPERATION

Working together to achieve common goals, providing support to others and engaging in peaceful resolution of conflict.

PARTICIPATION

Being a proactive and productive individual and group member, having pride in and contributing to the social and economic wealth of the community and the nation.

CARE

Concern for the wellbeing of yourself and others, demonstrating empathy and acting with compassion.

FAIRNESS

Being committed to the principles of social justice and opposing prejudice, dishonesty and injustice.

DEMOCRACY

Accepting and promoting the rights, freedoms and responsibilities of being an Australian citizen.



School Uniform Expectations

The school community has determined that Bathurst High is a uniform school and the uniform is designed to be flexible, affordable and easy to wear. The variety of uniform that can be worn means that it can be used for both sport and in-class lessons.

All uniform is available through the school's designated uniform supplier, Fifty8 George, 58 George Street, Bathurst. If parents and carers wish to discuss any uniform issues, for example, conflicts caused by religious beliefs, then please contact the Campus Principal.

Senior and Junior Uniform

Bathurst High has a slightly different uniform for Year 11 and 12 students. The senior uniform has a different polo shirt and senior jersey so that students in Years 11 and 12 are easily recognised by teachers and members of the public if they are outside the school as part of their Senior Agreement. This uniform also identifies them to the canteen so they can buy food outside regular recess and lunch breaks.

Shoes

Footwear should be either black school shoes or black or white joggers. In some practical subjects students must wear **protective work boots**. See TAS Footwear Guidelines below.

Formal vs. everyday uniform

If your child is playing in school bands, enjoys public speaking, is considering standing for the SRC or leadership team, or is representing the school at functions and events other than sporting occasions, then students are expected to wear formal uniform.

In addition, many students enjoy wearing formal uniform on occasions, which is encouraged. Ties and blazers can be borrowed from the administration office for one-off occasions. All other formal uniform is available from the school's designated uniform supplier, Fifty8 George, 58 George Street, Bathurst.

Failure to Wear School Uniform/What If You Don't Have Uniform?

Failure to wear school uniform is acceptable only for a short period of time. An "Out of Uniform" slip will be handed out in roll call before the start of normal lessons. Students must show this slip to any teacher who asks for it during the day. The Deputy Principal will contact parents if frequent "Out of Uniform" slips are issued, to seek an explanation.

What happens if I don't get an "Out of Uniform" note?

To deliberately disobey the rule about uniform will result in students being subject to the same consequences where students do not follow other rules.

Uniform Assistance

If parents or students have financial problems which affects the purchase of uniform, financial assistance is available. Please contact the Principal or Deputy Principals.

TAS ELECTIVE FOOTWEAR GUIDELINES

We all need to play a part in ensuring student safety at school. A TAS priority is to follow and maintain good safety practices within the faculty.

All students who have elected a TAS subject with the exception of computing subjects must wear appropriate footwear for practical activities.

Footwear such as open weave cloth type shoes, shoes with openings at toes or heels, platforms or high-heel shoes cannot be worn in a workshop, kitchen or agricultural area. They present a potentially hazardous situation. It's important that parents or guardians ensure that these requirements are met.

Appropriate footwear appropriate to practical activities must be worn. Fully enclosed shoes with a leather or heavy vinyl upper material are preferred.

Bathurst High Campus Uniform

All uniforms can be purchased from the school's designated uniform supplier, Fifty8 George, 58 George Street, Bathurst.

Please contact Fifty8 George direct for all enquiries on: 02 6331 3388

Student's Everyday Uniform Years 7-10

Polo shirt: White with navy panels and collar with BHC emblem, or Navy with white panels and BHC emblem.

Shorts: navy (no stripes or logos)
Track pants: navy (no stripes or logos)
Jumper: Navy with BHC emblem.

Socks: White

Shoes: Black School Shoes or white

or black Joggers.







Student's Everyday Uniform Seniors Years 11-12

As above and including:

Senior Jersey: Navy with student's name on the back and BHC emblem

on the front.



Optional Uniform items

Embroidered Bucket Hat







Embroidered Baseball cap



Girls Formal Uniform

Shirt: White, short or long sleeve with BHC emblem

School Tie

Skirt: Navy 4 pleat

Jumper: navy wool with BHC emblem

Blazer: available for loan at the

school office
Socks: White
Tights: Navy

Shoes: Black School Shoes



Boys Formal Uniform

Shirt: White long sleeve with BHC emblem

School Tie

Trousers: Navy with front pockets.

Jumper: navy wool with BHC emblem

Blazer: available for loan at the

school office Socks: Black

Shoes: Black School Shoes



Roll Checks and Absences

Leaving the school

To get permission to leave school early for appointments (Doctor, Dental, Travel, etc.) please report to the front office before 8.55 am on the day with a note from a parent. Students without a note from parents will not be granted leave under any circumstances.

Absence and Lateness

When a student is absent from school, Department regulations require that a note, signed by the parent/caregiver, MUST be supplied stating the reason for the absence. The note must be given to the office or roll call teacher within 3 days of the student's return to school. An absence note can be sent via the School Parent Portal.

Students arriving late to school after 9:05am must report to the office to sign in. No student will be admitted late to class without a late note from the main office. They MUST provide a satisfactory note of explanation from parents/carers.

Students who repeatedly report late for school and/or lessons, without good reason, are issued with a Detention and parents are contacted.

Sentral Parent Portal

The Parent Portal allows you to view your student's attendance, behaviour profile, timetable, assessment tasks and grades. Parents are able to access information about their child by logging into the portal with a unique access key. Parents should contact the front office on 6331 3755 or visit our school website to Register for access to the Parent Portal and receive your unique key.

Attendance Issues

If a student has issues with their attendance eg: truants class for a period or longer, then parents/caregivers will be informed. The student will then be placed on a GREEN CARD. They must have this card signed every lesson and by their parents/caregivers each night for a week. Students with chronic attendance issues will be referred to the Home School Liaison Officer or the Police and this may result in parent/caregiver fines a court case.

A list of absent students is generated daily around 10am, if a student has been absent for Period 1 an SMS message will be automatically sent to the nominated parent.

Lunch Passes

Due to the short nature of lunch (30mins) no lunch passes are available as students do not have the time to leave and return on time.

Emergency Procedures

During all emergencies, (e.g. fire) one continuous bell will be sounded and students are to follow the instructions of their teachers. Under teacher guidance, students will evacuate classes taking their bags with them as directed. The evacuation muster point is on the school oval.

We also have off site emergency assembly areas if necessary. Students will always be accompanied by their teacher.

Contacting Your Child At School

Students are NOT allowed to have mobile phones at school. Any mobile phones brought to school must be switched off and remain out of sight while at school. Failure to do so will result in the phone being confiscated and returned at a later date.

If you urgently need to contact your child during the day please contact the office on 6331 3755. A message will be sent to them directly.

Mobile Phones

In accordance with Bathurst High Campus mobile phone procedure, mobile phones MUST be turned off and remain out of sight during school hours. The school takes no responsibility for items lost at school. Students are encouraged to leave their mobile phones at home.



Notes